

Finance Consultant

The Finance Consultant is a key member of the MRSC team whose mission is to serve the finance needs of local government customers. Our ideal candidate will enjoy working with smaller cities and counties and providing training and mentoring to clerk/treasurers and other local government finance staff. We will consider candidates with a range of different experiences, with a preference for candidates with local government budget development, financial reporting, and accounting experience. Candidates who have served as treasurer or clerk/treasurer for local governments in Washington State are strongly encouraged to apply. The successful candidate must be passionate about local government finance, possess demonstrated written and oral communication abilities, and have outstanding customer service skills.

This position is based in Seattle with the option of up to 100% remote work from a home office within Washington State with the exception of quarterly team-building events.

PRINCIPAL DUTIES

- Provide technical assistance to local government officials and staff in Washington State related to public finance issues, with an emphasis on assisting cash basis entities with budgeting, accounting, annual financial reporting, and other finance duties.
- Develop and present webinars and workshops for local government officials and finance staff on relevant and timely finance topics.
- Collaborate with staff to develop a professional development training series geared towards small city treasurers and finance directors.
- Research, write and update practical finance publications and articles that will directly help local government staff be successful in their jobs.
- Produce and maintain relevant finance MRSC webpages (including accounting, receipting, disbursing, budgets, debt, financial reporting, and revenues) that reflect the most recent legislative action.
- Maintain strong relationships with Washington-based professional associations (WFOA, WPTA, and others) associated with financial education, the Association of Washington Cities, Washington State Association of Counties, and state agencies such as the State Auditor's Office.

REQUIRED QUALIFICATIONS

- Knowledge and experience in municipal government finance required, demonstrated by a college degree in accounting, finance, or related field with 5 years public finance management experience, or a commensurate combination of education and experience.

PREFERRED QUALIFICATIONS

- Experience in making presentations to finance/budgeting professional associations, elected officials, or other similar groups of people.
- Demonstrated experience in providing excellent customer service.

COMPENSATION AND BENEFITS. The salary range is \$90,266 to \$127,275, with the starting salary up to the mid-point of the range depending on qualifications and experience. In addition to a rewarding work environment, MRSC offers [excellent benefits](#) including:

- Tax Sheltered Annuity (TSA) retirement savings plan with an MRSC contribution of 7.5% of gross earnings
- 100% Medical premium for enrolled employees, 50% for spouse/domestic partner, and 80% for qualified dependents
- 100% Dental and vision premium for enrolled employees and dependents



- Optional flexible spending account
- ORCA Card transit pass
- Learning and development support
- Paid vacation and sick leave
- 11 Paid state holidays plus 2 floating holidays
- Wellness program incentive
- Home internet reimbursement (\$25 per month)
- \$600 Home office setup allowance

ABOUT MRSC. MRSC is a private nonprofit organization devoted to empowering local governments in Washington State to better serve their communities. We support effective local government through trusted consultation, research, training, and collaboration. We have an outstanding reputation for providing reliable, non-partisan, trustworthy advice and information. We answer questions, collaborate with partner organizations, convene stakeholders, and disseminate information on featured practices and emerging issues. Learn more at mrsc.org.

MRSC's TEAM. Our 26-person team includes attorneys, policy and finance experts, professionals with experience in local government planning and contracting/procurement, communications specialists, program and accounting administrators, and information technology staff. We work in a team-oriented, collaborative basis. [MRSC's Guiding Values and Principles](#).

INCLUSION. Our mission is best advanced by the leadership and contributions of individuals of diverse backgrounds, beliefs, and culture. We encourage applicants from all cultures, races, color, ancestry, national origin, religion or religious creed, mental or physical disability, medical condition, genetic information, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, gender expression, age, marital status, military or veteran status, citizenship, caste, or other characteristics protected by state or federal law or local ordinance.

TO APPLY. Please submit a letter of interest and resume to Aimy Enriquez at aenriquez@mrsc.org. The position is open until filled and applications submitted by 4:00 pm on June 26 will be included in the first review.

MRSC is committed to providing access and reasonable accommodation in its services, programs, activities, and employment for individuals with disabilities. To request disability accommodation in the application process, contact Aimy Enriquez, HR Coordinator at aenriquez@mrsc.org or 206-625-1300 x125.